



Australian Government
Tertiary Education Quality and Standards Agency



TEQSA's Standards Transition project:

Standards Transition Reference Group Terms of Reference

17 March 2016

Overview

This document contains the terms of reference for the Standards Transition Reference Group.

1. Composition

The Reference Group consists of:

- a Chair (the TEQSA CEO Anthony McClaran)
- 9 other members, with representatives from:
 - Universities Australia
 - ACPET
 - COPHE
 - TAFE Directors Australia
 - IEAA
 - a member of the inaugural HESP
 - a representative from the Department of Education and Training

2. Functions

The function of the Reference Group is to provide advice to TEQSA on the transition approach and strategies, with particular reference to the impact of the transition on providers.

In particular, the Reference Group is invited to note or provide comment on:

1. the approach TEQSA has taken to prioritise the development and release of key materials over multiple stages, in order to expedite support for providers in the transition to the *Higher Education Standards Framework (Threshold Standards) 2015*
2. the suitability of sample materials for providers (for example the Framework Overview and Guidance Notes)
3. TEQSA's recommendations for handling considerations and other process issues arising from the transition
4. the proposed approach to briefing and engaging providers

The Reference Group members may consult interested parties when performing their functions, as required.

3. Term

The Reference Group was established in January 2016, and will be in existence for 12 months (until end January 2017).

4. Reference Group meetings

During the term of the Reference Group, it is expected that the majority of meetings and communication will occur between March and June 2016. There are expected to be up to three meetings, and a minimal number of out of session communications.

The meetings are to be convened by the Group Chair, and may be attended by TEQSA staff and one or more Commissioners.

5. Remuneration and allowances

Membership is on a voluntary basis. TEQSA will provide interstate airfares as needed.